Cwk1B Part 2 Roles and Contributions (R&C) Form (Peer Assessment)

This form should be completed, **either** (a) by the team as a whole if you all agree **or** (b) by each individual team member using separate forms if you cannot agree.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Team ID:** | |  |
|  |  |  |  |
|  | **Full name** | **Student ID Number** | **Signature  *(you can type initials, e.g. AAM)*** |
| **Team Member (TM1)** |  |  |  |
| **Team Member (TM2)** |  |  |  |
| **Team Member (TM3)** |  |  |  |
| **Team Member (TM4)** |  |  |  |
| **Team Member (TM5)** |  |  |  |

**Instructions**

**(a) as a team**

1. Fill in the Team ID above (group number as on Canvas groups area)
2. Fill in each team member’s full name and student ID number in the table above
3. For each team member (TM1, TM2, ...), fill in the **contribution** of this assessment in the grid below as a whole number percentage. The total must be 100%. If all contributed the same then everybody gets 25%
4. For each team member (TM1, TM2, ...), place a tick in the grid below against the significant **roles** played in Cwk1B part 2 – at least one per individual. For example, if TM2 looked after most of the project management, place a tick in the 2nd column under “project manager”.
5. Every member must sign the table above to signify that he/she agrees to the R&C – team consensus.
6. Submit a screenshot/image of this document

**(b) as an individual**

If you cannot agree as a team, complete all the above steps, but only you should complete the form (as Team Member 1) and sign it. Every team member must do the same on a separate form.

**Contributions & Roles (add rows as required)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **TM1** | **TM2** | **TM3** | **TM4** |  | **Total** |
| **Contribution** |  |  |  |  |  |  |
| *enter a percentage for each team member* | **100%** |
| **Role** *put a tick against each significant role* |  |  |  |  |  |  |
| Project Manager/Team Coordination |  |  |  |  |  |  |
| Team Management Documentation(Task 1) |  |  |  |  |  |  |
| Test Plan (Task 2) discussions |  |  |  |  |  |  |
| Test Plan (Task 2) write up |  |  |  |  |  |  |
| Task 3 discussions |  |  |  |  |  |  |
| Task 3 Implementation & Testing (give details below) |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Task 4 Report (discussions) |  |  |  |  |  |  |
| Task 4 Report write-up |  |  |  |  |  |  |
| Other (specify): |  |  |  |  |  |  |
| Other (specify): |  |  |  |  |  |  |
| Insert further lines if necessary |  |  |  |  |  |  |